

ING Corporate Card Programme - Corporate Pay (Slovakia)

Change company details



This form is prepared in the English and Slovak language. The English language version of this form will prevail for the purposes of interpretation thereof.

1. Company information (mandatory)

1a Company name

1b Company account number

11 Digit reference number shown on the top of the company statement

2. Change company contact details (optional)

2a New company name

Only possible when the identification number does not change. Please also send in a recent extract from commercial register.

2b New name on cards

Maximum 21 characters (including spaces)

2c New name on existing cards?

No

Yes

If you would like the new name on your existing cards, all cards will be blocked first before replacement. This means your cardholders are temporarily unable to use their cards

2d New address

2e Postal code

2f Town/City

2g Country

3. Change company bank account details (optional)

3a Old IBAN

3b Old BIC

3c New IBAN

3d New BIC

4. Change Programme Administrator details 1 (optional)

4a Add/delete Programme Administrator or change information Add Delete Change information Read-only access to the ING Commercial Card portal

4b Surname and initials

4c Gender Male Female

4d Date of birth dd-mm-yyyy

4e Password
We will ask for your password whenever you call us. Your password should have no more than 12 characters

4f Mobile number (incl. country code)

4g Landline (incl. country code)

4h New E-mail address

The login credentials for the ING Commercial Card portal will be send to this e-mail address. No email address from a colleague or a general email address such as info@, admin@, etc.

4i Signature

5. Change Programme Administrator details 2 (optional)

5a Add/delete Programme Administrator or change information Add Delete Change information Read-only access to the ING Commercial Card portal

5b Surname and initials

5c Gender Male Female

5d Date of birth dd-mm-yyyy

5e Password
We will ask for your password whenever you call us. Your password should have no more than 12 characters

5f Mobile number (incl. country code)

5g Landline (incl. country code)

Sh New E-mail address

The login credentials for the ING Commercial Card portal will be sent to this e-mail address. No email address from a colleague or a general email address such as info@, admin@, etc.

Si Signature

6. Change company limit (optional)

Currency as used in original application

6a Permanent change company monthly limit

6b Temporary change company monthly limit (max. 3 months)

6c from (date)

dd-mm-yyyy

6d until (date)

dd-mm-yyyy

7. Other particulars (optional)

Change other initially chosen options

7a Change correspondence language

Dutch

English

French

German

Spanish

Italian

7b Paper statement for the company

Yes

No

For the cost of paper statements see brochure 'Tariffs ING Corporate Card'.

7c Paper statement for all cardholders

Yes

No

For the cost of paper statements see brochure 'Tariffs ING Corporate Card'.

7d Change of destination for card dispatch

Employee

Programme Administrator, name

7e Cancel ING Corporate Card Programme (all cards)

Yes

All cards will be blocked immediately and can no longer be used

8. Signature Programme Administrator (mandatory)

8a Surname and initials

8b Date dd-mm-yyyy

8c Town/City

8d Signature

9. Signature company (optional)

This form must also be signed by the authorised signatory/signatories of the company in case of adding a Programme Administrator (the company declares that it verified the identity and the signature of the added Programme Administrator(s) on the basis of a valid identity document)

9a Name authorised signatory 1

9b Position

9c Date dd-mm-yyyy

9d Town/City

9e Signature authorised signatory 1

9f Name authorised signatory 2

9g Position

9h Date dd-mm-yyyy

9i Town/City

9j Signature authorised signatory 2

10. Mailing address

Please send this completed form to:

ING Bank N.V., pobočka zahraničnej banky
Attn: ING Corporate Cards
Pribinova 10
811 09 Bratislava
SLOVAKIA
